

# Landscape Plan Process

## Zoning

- Use either the current Zoning Map located under the [Community Development Page](#) on the City of Carrollton Website, or contact the Planning Department at 770-830-2000 to determine the zoning of your parcel. *\*Please **do not** use Carroll Tax zoning, that is for property tax purposes and is not the same as the City of Carrollton zoning designations.*

## Parcel Acreage

- Either utilize the [Carroll Tax](#) website or reference a current recorded plat or survey to find the acreage of your parcel.

## Existing Tree Canopy

- Identify the number of trees and types of trees that will remain on your parcel once all construction is complete.
- Need help with tree identification? Use this resource - [Tree Identification Field Guide](#)
- Use the Existing Tree Table Template on the [Building Permit Page](#) on the City of Carrollton Website to calculate your existing tree canopy square footage.

## Calculating Remaining Tree Canopy Requirement

- Utilize the Tree Canopy Calculator Tool on the [Building Permit Page](#) on the City of Carrollton Website to establish the total square footage of tree canopy needed.
- If the amount is negative, no new tree canopy will be required.

## Tree Planting Table Template

- Utilize the Proposed Tree Planting Table Template (in the same Excel Spreadsheet as the Existing Tree Canopy Table Template) on the [Building Permit Page](#) on the City of Carrollton Website.
- Document all proposed trees to be planted on the parcel in the Proposed Tree Planting Table Template.
- Ensure that the proposed tree canopy square footage is the same or more than the required tree canopy square footage.

## Draw a Landscape Plan

- Using the number symbols from the Proposed Tree Planting Table or a legend of your own creation, document the location of each proposed tree specified in the Proposed Planting Table using the Landscape Plan Template on the [Building Permit Page](#) on the City of Carrollton Website.



Please direct all landscaping questions to Hayley Beaver, City Planner  
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